

**The Congressional Black Caucus
Political Education and Leadership Institute (CBC Institute)
Annual Intensive Political Training Program
“Boot Camp”**

The CBC Institute is a non-profit, non-partisan organization whose mission, in part, is to help prepare a new generation of African-American and other minorities for public and private sector leadership roles. The Political Training Program “Boot Camp” is an initiative of the Institute designed to generate a pool of minority professionals and leaders who are well-qualified with regard to public and private sector policy issues, issue advocacy and the conduct of political campaigns.

The Training Program is held on the campus of the U.S. Labor College located in Silver Spring, Maryland. Participants receive instruction based on a comprehensive curriculum from an outstanding faculty of academics, consultants, and other well-qualified trainers. Participants gain skills in leadership, political action, and civic participation. The program focus is on training candidates, campaign managers, field directors, finance directors, fund raisers, communication directors, surrogates, volunteer coordinators and campaign schedulers. The program will also cover campaign ethics, research and polling, the legislative process, getting out the vote (GOTV), communications/media, E-campaigning and E-fundraising. The nine (9) day intensive program will include a simulated campaign where all participants will assume respective campaign committee roles and operate a campaign from the candidate’s decision to run through the Election Day results and victory/concession speeches.

**WHERE: Campus of the U.S. Labor College
10000 New Hampshire Avenue
Silver Spring, Maryland 20903**

WHEN: Saturday, July 10, 2010 to Sunday, July 18, 2010

THE PROCESS

Selection: Selection is based solely on an individual applicant’s demonstrated abilities, as evidenced by their application as submitted. Although in some instances applicants are nominated by a CBC Member, final selection is solely based on the quality of the application and the background of the applicant.

Applications for Boot Camp may be obtained on-line at www.cbcinstitute.org . Questions concerning the Boot Camp can be directed to the boot camp staff by e-mail to bootcamp@cbcinstitute.org or by telephone at 202-288-3609. Completed applications should be either emailed or sent by mail to the attention of M.G. McCraven, P.O. Box 70625, Washington, D.C. 20024

Deadlines: All Applications Must be received and or postmarked no later than April 26, 2010.

Notification of Final Selection and Instructions for Attending Boot Camp: Acceptance letters will be mailed by June 11, 2010

**Congressional Black Caucus
Political Education & Leadership Institute (CBC Institute)**

**“Boot Camp”
Application**

PERSONAL DATA

Last Name _____, First Name _____

Title (Mr., Ms., Mrs., Dr.) _____

Date of Birth: _____

CONTACT INFORMATION

HOME (OR PERMANENT MAILING) ADDRESS:

Street: _____

City _____ State _____

Zip Code _____

CURRENT MAILING ADDRESS (if different from Permanent Address)

Street: _____

City _____ State _____

Zip Code: _____

OTHER CONTACT INFORMATION:

(In Case of Emergency - Please Contact)

Name: _____

Relationship: (i.e. family member, friend) _____

Day Phone _____ Evening Phone _____

Cell # _____ Other # _____

E-Mail _____

CURRENT EMPLOYMENT:

Company Name: _____

Your Title: _____

Street _____

City _____

State _____ Zip Code _____

E-Mail _____

Phone _____ Cell # _____

POLITICAL CAMPAIGN WORK HISTORY

Party _____

Candidate(s) (List) _____

Campaign Positions Held (Check All Positions Held or Describe if Not Listed Below)

____ Campaign Manager, ____ Candidate Advance ____ Press Secretary, ____ Scheduler,
____ Volunteer Recruitment, ____ Field Director, ____ Fundraising, ____ Telephone Banks,
____ Opposition Research, ____ Transportation Coordination (election day ride to polls),
____ Literature Distribution, ____ Sign Posting, ____ Canvassing, ____ Mailings
____ Campaign Office Clerical, ____ Office Management, ____ Candidate, ____ Other (s)
Describe: _____

How Do You Rate Your Level of Campaign Experience?

- ____ Private (Rookie- no campaign experience)
- ____ Sergeant (Worked on At least One Campaign)
- ____ Major (Minimum Two Years Campaign Experience)
- ____ General (Two to Five Years Campaign Experience)
- ____ Veteran (Five Years Or Longer Campaign Experience)

YOUR POLITICAL PROFILE

Are you a registered Voter? _____ In What State? _____

Have you Held Public Office in Past? If Yes, Date(s): _____
What Office(s): _____

Are You Interested In Running For Public Office in Near Future? ____ Yes ____ No

Are You Interested In Working On A Campaign Outside Your State? ____ Yes ____ No

Will You Be Available For Assignment (With Proper Notice): ____ Yes ____ No.

ADDITIONAL INFORMATION

Please Attach Your Political and Professional Resumes and a 3x2 Photograph (format - PDF or TIF if transmitted by email)

Please State any Special Dietary Needs (allergies, Vegan, Other) and/or Accessibility Requirements (wheel chair, Vision, other) you have on the reverse side of this page

Please Circle Your T-Shirt Size: ____ M ____ L ____ XL ____ XXL ____ XXXL

If Recommended by a Member of Congress, please provide the Member's Information:

Member: _____ State: _____ District: _____

Please Attach your Letter of Recommendation from your Sponsor or other person who is aware of your professional character, skills and capabilities.

DATABASE INPUT DOCUMENT

As a graduate of the CBC Institute Political Boot Camp, you will be listed in the "Campaign Experts Data Base" and your information will be made available to all campaigns seeking staff for a particular candidate or party on a non-partisan basis.

NAME : _____

ADDRESS: _____ Zip Code _____

PROFESSION: _____

(If Student, Please List School and include both school and home contact information)

PHONE NUMBERS: _____ day _____ evening _____

Cell _____ E-Mail (work) _____

E-Mail (personal) _____

Education: Please list colleges, degrees and other training programs attended.

Please Complete Each Sentence or Fill in Blank:

Campaign Experience:

I Have ___ Years Campaign Experience

I Have Worked in Campaigns for the Following Candidates: _____

I have Worked in Campaigns in the Following States: _____

Program Statement: In no less than 500 words - explain why you are applying for admission to the program and include comments on your future political plans, your view of our Nation's current challenges and how you would politically approach solutions. (Attach your statement to this application)

Future Campaign Activities

___ I am ___ I am not Willing to Work on a Campaign Outside my geographical area.

I Can Work on a Campaign in the Following Positions: _____

I am Able to Work Up To ___ Weeks _____ Months on a Campaign

MEDIA & DATA BASE INFORMATION RELEASE FORM

By execution of this form, I hereby grant the right to the Congressional Black Caucus Political Education and Leadership Institute (hereinafter, the CBC Institute) to:

1. List my Name in the Campaign Experts Data Base for Referral to Campaigns; and
2. Film my image during the activities surrounding the CBC Institute Political training program (the Boot Camp) held during the period covering July 10, 2010 through July 18, 2010; and maintain my image on the CBC Institute Web Site.

It is understood that my name and background information contained in the Campaign Experts Data Base will be used solely for referral to campaigns on a non-partisan basis. It is further understood that my image and the film will be used solely for non-partisan, educational purposes and to promote the Boot Camp and CBC Institute programs through various media outlets and mediums, and that the film is the sole property of the CBC Institute.

Signed this the _____ day of _____, 2010

By _____
Applicant

By : _____
Congressional Member or Staff Designee
(if referred by Member of Congress)

ATTACHMENTS CHECK LIST

I have attached the following to complete my application

___ **RESUME & PHOTO**

___ **DIETARY & ACCESSIBILITY NEEDS STATEMENT (if applicable)**

___ **PROGRAM STATEMENT**

___ **SIGNED THE APPLICATION FORM**

___ **SIGNATURE OF NOMINATING CBC MEMBER (if applicable)**

NOTE: This section must be completed, and failure to submit a completed application will result in the application not being considered.